

MEMORANDUM

TO: All Private and Parochial Schools

FROM: Peter Tunny, Director of Transportation *PT*

RE: 2010-2011 Transportation Requests

DATE: February 12, 2010

The South Colonie Schools, Transportation Office, is in the process of mailing Non-Public School Annual Transportation request forms. We will be mailing them directly to those South Colonie School District students who are currently enrolled at your school. The parents are then to get them back to the Transportation Office by the April 01, 2010 deadline if they will need transportation for the 2010-2011 school year.

Parents of students on a waiting list at your school should also file a request by the April 1st deadline. Please also note that transportation to your school will be provided following the South Colonie Central Schools calendar.

Should you need more forms for new registrants, please let us know. If you have any questions or concerns, please contact our office at 869-8527.

Thank you for your continued cooperation.

Cc: Beverly Miller