

Notre Dame - Bishop Gibbons

Annual Magazine Sale

(First Family Fundraiser)

ORDERING INSTRUCTIONS AND NOTES:

Whether by *renewing a current magazine subscription* or *ordering a new one*, your customers *save \$\$\$*. Regardless of when their current subscription is to expire, they can renew through you. Select from the catalog or list of additional titles (*or go online- more info in packet*). *Also, other products are available online - personalized greeting cards and a large variety of items for home and gift-giving.*

Fill in the order form neatly and carefully, including code number. For the order forms found at the center of the catalog, up to three orders can be placed on a single form if all will be mailed to the same address. Please use BLUE or BLACK INK and use only CAPITAL LETTERS. *If you are renewing a current subscription, copy the name and address exactly as it appears on the magazine to be renewed and mark the renewal box.* More order forms are available in the Main Office.

Checks should be made payable to "ND-BG". There is no sales tax.

Give your customer *the last copy (pink) of the order form*. Return the **TOP TWO COPIES** with the check. Make sure your name is on the order form, so that we may properly credit you for the sale (see reverse side for awards).

PLEASE NOTE: On a national basis, publishers will no longer accept coupons submitted through fundraising projects, so we apologize that **NO COUPON CAN BE HONORED.**

There will be two "ORDER TURN-IN" days:

TUESDAY, SEPTEMBER 16th

TUESDAY, SEPTEMBER 23rd

Order forms and full payment must be submitted
ON TIME to receive awards.

Please don't be late!

SEE REVERSE SIDE FOR TREMENDOUS AWARDS

Thank you so much for supporting this important project!